



Calling for Applications for Constituent External Moderators/Verifiers and Lead External Moderators

The Services SETA is calling for applications for constituent external moderators and 9 lead external moderators. These applications are made available to registered constituent moderators whose scope of service falls within the Services sector.

Please refer to the Services SETA website (www.serviceseta.org.za) for a list of Industries (SIC Codes) as well as the criteria under the various tender scopes.

Project Reference No	Project Reference Name	Description	Comment	Application Forms
Proc T 173	9 Lead Moderators	Open to highly qualified and experienced Moderators registered with the ETDP SETA	Applicants must not be directly involved with any training provider that offers a Services SETA qualification or intends to offer that qualification as this constitutes a conflict of interest. Constituent Moderator registration with the Services SETA ETQA is not a requirement	PROC – F 038
Proc T 174	Constituent External Moderators/ verifiers	Open to all Sector Education Training Quality Assurance Authority (SETQAA) registered Constituent Moderators for conducting evaluations for accreditation and programme approval through MoU, remediation, monitoring and external moderation	Must not be directly involved with any training provider that offers a Services SETA qualification or intends to offer that qualification as this constitutes a conflict of interest. Constituent Registration with the Services SETA ETQA is a requirement	PROC – F 038

Submission Criteria:

Tenders must include the following: • A company profile • A valid original Tax Clearance Certificate (no certified copies will be accepted) • Certified copies of Identity Documents of shareholders/members/owners • A certified copy of CIPRO registration certificate • A certified copy of the B-BBEE registered rating agency • A completed tender application form • A signed declaration of Conflict of Interest • A complete vendor application form.

All the above-mentioned forms are available on the Services SETA website under “Latest Updates/Tender”. Visit www.serviceseta.org.za

Please note the following:

- Potential bidders will be evaluated only on functionality and legislative requirements
- Potential bidders will be required to score a full 60% in order to qualify for further evaluation

All tender submissions must quote the relevant project reference number on the application and be deposited before 11:00 on 24 February 2012 into the tender box at 15 Sherborne Road, Parktown, Johannesburg or posted to PO Box 3322, Houghton 2041, for attention: Mr Tshepo Nkwanana. Ensure that the post is received before the deadline. For any enquiries related to these tenders, please contact Mr Leonard Molele on (011) 276-9600.